



Senior Space Planning Consultant

Furniture

Position Type: Full-time, permanent

Location: Calgary, AB

The Opportunity

Join the award-winning RGO team—recognized as a Best Workplace in Alberta and one of Canada's Best Managed Companies—by stepping into the role of Senior Space Planning Consultant, Furniture.

Reporting to the Design & Showroom Manager, you'll play a key role in helping clients transform their workplaces into functional, inspiring, and efficient environments. In this role, you'll partner with clients, designers, contractors, sales professionals, and project teams to develop innovative workspace solutions that align with organizational goals, budgets, and timelines.

As a trusted advisor, you'll lead projects from initial consultation through implementation, providing expert guidance on space planning, furniture solutions, workplace design, and project coordination. You'll also play a key role in mentoring team members, fostering collaboration, and driving successful project outcomes.

What You Will Do

- Partner with clients, designers, contractors, and internal stakeholders to understand workplace requirements and develop tailored space planning solutions.
- Conduct site visits to assess existing conditions, verify measurements, evaluate electrical requirements, and inventory furniture assets for potential reuse.
- Develop workplace concepts, floor plans, furniture layouts, design presentations, and mock-up drawings that support client objectives and enhance the user experience.
- Collaborate with sales teams to create conceptual designs, provide furniture recommendations, and support project budgeting and cost analysis.
- Research workplace trends, furniture solutions, and product innovations to develop creative and practical design recommendations.

- Coordinate with workspace planners, project coordinators, vendors, and consultants to ensure designs, specifications, finishes, schedules, and project requirements are accurately executed.
- Prepare project documentation including furniture budgets, project summaries, installation packages, specifications, and client presentations.
- Monitor project progress, participate in project meetings, and provide ongoing communication and status updates to clients and project teams.
- Review project details, billing information, and deliverables to ensure accuracy, quality, and alignment with client expectations.
- Provide leadership, coaching, and technical guidance to team members while supporting the successful delivery of multiple concurrent projects.
- Identify challenges, evaluate options, and recommend effective solutions that balance functionality, aesthetics, timelines, and budget requirements.

What You Will Bring

- Interior Design degree, diploma, certification, or a related discipline.
- 7+ years of progressive experience in commercial interiors, workplace design, space planning, or commercial furniture consulting, with a proven ability to develop client-focused solutions.
- Proficiency with workplace planning and design software; AutoCAD experience is required.
- Proven ability to develop client-focused workplace solutions, from concept development and furniture layouts to specifications, finish selections, and presentations.
- Strong project management, organizational, and problem-solving skills, with the ability to manage multiple priorities and deadlines.
- Excellent client relationship, communication, and stakeholder management skills.
- Demonstrated leadership experience, including mentoring and coaching team members.
- A proactive, self-motivated approach with a commitment to exceptional client service and high-quality results.

About RGO

RGO has been shaping inspiring workspaces across Western Canada since 1966. With deep Alberta roots and over 200 team members in Calgary, Edmonton, and Canmore, we help organizations thrive through innovative furniture, technology, and design solutions. As Alberta's exclusive Steelcase dealer and a partner to 200+ vendors, we continue to lead the way in workplace innovation.

Our mission is to turn every place into a space for inspiration and success. Guided by our vision—to unleash the full potential of spaces—we live our values every day: Pursuit of Excellence, Powerful Collaboration, Positive Drive, and Prioritize Care.

Perks & Benefits

- Flexible work environment
- Comprehensive benefits including RRSP matching
- Performance based awards
- Career growth opportunities

- Employee recognition program
- Education reimbursement
- On-site fitness facility
- Free parking and close to transit with c-train

To apply, please submit your application to careers@rgo.ca.

We appreciate the interest of all applicants and candidates for consideration will be contacted. Any offer of employment will be conditional upon the successful completion of background checks, reference checks, and pre-employment health assessments, where applicable.

