



Space makers.  
Connection makers.  
Culture shapers.



# Designer Furniture

**Position Type:** Full-time, permanent

**Location:** Edmonton, AB

## The Opportunity

Join the award-winning RGO team—recognized as a Best Workplace in Alberta and one of Canada's Best Managed Companies—by stepping into the role of Designer.

Reporting to the Vice President, Furniture, you'll play a key role in collaborating with the Workplace Consultant to understand clients' needs, conducting site visits, and contributing to the conceptualization of functional space requirements. The designer assists in various aspects, including creating visuals, specifications, and troubleshooting, while also participating in training, client presentations, and project coordination to ensure efficient design solutions.

## What You Will Do

- Collaborate with the Account Manager in determining clients' needs and requirements
- Engage in showroom tours and client site meetings
- Collaborate on the conceptualization of functional space requirements, creation of visuals and specifications, recommend creative solutions and trouble shoot
- Conduct site verifications and measurements, provide existing product inventory and drawings if required
- Assist Project Coordinator on jobs that require reconfiguration of existing products
- Maintain accurate up to date customer drawings/files
- Participate in on-going training opportunities with Steelcase and other vendors, have an understanding of key concepts and solutions important to industry to help clients make decisions
- Be able to present to client and host finish and material selection meeting
- Participate in RFP/Tender development in coordination with the Sales and Operations departments

- Work with Account Manager and Sales Associate to review order ready quoting and prepare order
- Installation drawing, post installation walkthrough and assistance in identifying deficiencies.
- Participate in various meetings including department meetings, project kick off, etc.
- Coach junior designers to help find efficiencies

## What You Will Bring

- Technical Diploma in Architecture or Interior Design or Similar with a minimum of 2+ years of related experience
- Ability to read architectural drawings and specifications
- Exceptional knowledge of Microsoft Office Suite and Computer Skills are required
- Ability to learn new technologies quickly with on site training provided (CET and Steelcase BPM)
- Contribute and collaborate in a team environment
- Outgoing positive attitude with an emphasis on listening, hard work and customer service
- Detail and process oriented with time management
- Ability to prioritize workflow and problem solve to find creative solutions
- Strong communicator interested in learning how to comfortably represent RGO
- Availability of and willingness to use a personal vehicle to drive to offsite meetings is an asset (mileage paid by RGO)

## About RGO

RGO has been shaping inspiring workspaces across Western Canada since 1966. With deep Alberta roots and over 200 team members in Calgary, Edmonton, and Canmore, we help organizations thrive through innovative furniture, technology, and design solutions. As Alberta's exclusive Steelcase dealer and a partner to 200+ vendors, we continue to lead the way in workplace innovation.

Our mission is to turn every place into a space for inspiration and success. Guided by our vision—to unleash the full potential of spaces—we live our values every day: Pursuit of Excellence, Powerful Collaboration, Positive Drive, and Prioritize Care.

## Perks & Benefits

- Flexible work environment
- Comprehensive benefits including RRSP matching
- Performance based awards
- Career growth opportunities
- Employee recognition program
- Education reimbursement
- Fitness Subsidy
- Free parking

To apply, please submit your application to [careers@rgo.ca](mailto:careers@rgo.ca). We appreciate the interest of all applicants and candidates for consideration will be contacted.

