



Space makers.  
Connection makers.  
Culture shapers.



# Installer

## Window Coverings

Position Type: Full-time, permanent

Location: Edmonton, AB

### The Opportunity

Join the award-winning RGO team—recognized as a Best Workplace in Alberta and one of Canada's Best Managed Companies—by stepping into the role of Window Coverings Installer.

We're looking for someone with a great attitude, strong work ethic, and a desire to learn. No experience? No problem! We'll provide paid training, certifications, and mentorship to help you succeed.

In this role, you'll collaborate with our sales, project coordination, and administrative teams for the installation and servicing of a variety of window coverings in both commercial and residential environments.

### What You Will Do

- Install a variety of window coverings in commercial and/or residential settings.
- Ensure all installations meet company standards and client specifications.
- Ensure correct PPE are available, maintained properly and used correctly.
- Transport products to job sites.
- Maintain a safe and organized work environment.
- Attend training for certifications (CSTS, WHMIS, First Aid/Safety, Fall Protection, Aerial Platform)—RGO covers the cost!
- Learn product-specific installation techniques.
- Report job completion and/or deficiencies with RGO team.

### What You Will Bring

- Experience: None required—we'll train you!
- License: Valid Alberta Driver's License.

- Vehicle: Personal vehicle for transporting yourself and products to job sites.
- Heights: Comfortable with climbing ladders and scaffolding, with no fear of heights.
- Physical Ability: Lift 50 lbs frequently and 100 lbs occasionally.
- Ability to pass a Pre-Employment Health Assessment (paid by RGO).

## About RGO

RGO has been shaping inspiring workspaces across Western Canada since 1966. With deep Alberta roots and over 200 team members in Calgary, Edmonton, and Canmore, we help organizations thrive through innovative furniture, technology, and design solutions. As Alberta's exclusive Steelcase dealer and a partner to 200+ vendors, we continue to lead the way in workplace innovation.

Our mission is to turn every place into a space for inspiration and success. Guided by our vision—to unleash the full potential of spaces—we live our values every day: Pursuit of Excellence, Powerful Collaboration, Positive Drive, and Prioritize Care.

## Perks & Benefits

- Paid training and certifications
- Clear career path from apprentice to lead installer
- Comprehensive benefits including RRSP matching
- Performance based awards
- Employee recognition program
- Education reimbursement
- Fitness Subsidy
- Free parking

To apply, please submit your application to [careers@rgo.ca](mailto:careers@rgo.ca). We appreciate the interest of all applicants and candidates for consideration will be contacted.

